

Lubbock Lake Landmark

Museum of Texas Tech University

Summer Field Research Program Community and Youth Volunteer Application



Lubbock Lake Landmark is a designated National Historic and State Archeological Landmark, and is listed on the National Register of Historic Places.

Join our team today!

About Lubbock Lake Landmark ...

Lubbock Lake Landmark is an archaeological and natural history preserve containing evidence of habitation by a variety of ancient peoples on the Southern High Plains. Its record spans at least the past 11,500 years. As a unit of the Museum of Texas Tech University and an archaeological preserve, the Landmark is government-protected from destruction due to widespread population growth, urbanization, and vandalism.

Join an ongoing field research program of international volunteer crews working with professional staff and experienced crew chiefs to conduct survey, geoarchaeological prospecting, mapping, and excavations at the Lubbock Lake Landmark and the upper Brazos River system.

While the Landmark's field camp serves as home base, explorations currently focus on locations within the ancient river valley drainage from the Landmark downstream about 120 miles.

. . . opportunitites for community volunteers

June - Lubbock Lake Landmark

lab at the Landmark (ages 13 and older)

July - Lubbock Lake Landmark

excavation (ages 15 and older)

lab (ages 13 and older)

August - Lubbock Lake Landmark

lab at the Landmark (ages 13 and older)

Essential Details

- Work day hours are from 8:00 am to 4:30 pm, Tuesday through Saturday (Sundays and Mondays off).
- Volunteers will participate in specialized training conducted on-the-job.
- All crew members are responsible for sharing in cooking and kitchen duties and other camp chores if their work time encompasses the noon hour or they stay for noon meals.
- Volunteers should plan to work a minimum of four hours on their scheduled days.
- Transportation to and from the Landmark is the responsibility of the volunteer.
- Summers are hot, and most of the facilities are not air-conditioned. Plan to dress accordingly and carry basic necessities such as sunglasses, sunscreen, and insect repellent.
- **The volunteer must carry his/her own health and accident insurance.**
- **The volunteer must provide proof of current tetanus shot.**

Volunteer Components

Volunteers make many important contributions to our research, and the Landmark staff welcomes your participation in this process. As an academic and scientific research facility, the Landmark is able to offer a unique opportunity for its volunteers. Conversely, crew members are expected to take their responsibilities seriously and act responsibly and accordingly.

Community and Youth Volunteer Crews

Community and youth volunteers are recruited mainly from Lubbock and the surrounding area. This is considered a day program; *housing provisions are not available*. The crew is provided meals that fall within their workday schedule. Time commitment and scheduling is flexible, but it is expected that a volunteer will be able to contribute at least **60 hours** during the course of the season.

Youth volunteers must be at least **13 years** old to participate. Younger volunteers generally are assigned lab and matrix duties. Field work (excavation) opportunities are available to youth **15 years** of age or older.

University students wishing to participate in the field season may do so as part of the National crew. For further information, please contact Dr. Eileen Johnson at (806) 742-2442 or e-mail eileen.johnson@ttu.edu.

Staff

Dr. Eileen Johnson, Director, Lubbock Lake Landmark, governs the research work at the Landmark. She is on-site on a daily basis to observe progress, discuss problems, give instructions and guidance, notify personnel of changes, and generally oversee excavations and camp logistics.

Susan Rowe is the Community Volunteer Coordinator as well as Manager of Heritage Education Programs at the Landmark. She is responsible for administration of the volunteer program, and scheduling the summer work.

Crew Chiefs and Lab Assistants are responsible for the day-to-day field or lab operations in their assigned excavation area or survey plot, and directly supervise the volunteer crew.

Necessary Equipment for Excavators

Field (excavation) crew members are required to have the items listed below in order to participate in field work. These items may be purchased as a kit from the Landmark shop for \$55.00, or may be purchased separately at local stores. These materials cannot be borrowed from the Landmark. They must be supplied by you.

1. Mason's pointed trowel (e.g. Marshalltown or W.H.S. brand), 3-5" (maximum length); a square trowel of the same brand and size can be useful at times also. Please note that a gardening -type trowel is not acceptable!
2. K and E, Lufkin, or Stanley brand 3-meter retractable tape measure (only the metric system is used at the Landmark).
3. 2-4 black permanent ink pens.
4. 4-6 #2.5 (or HB) black lead pencils with erasers.
5. Clipboard.
6. 30cm ruler (12" ruler also marked in cm acceptable).
7. 3-5 paint brushes of varying sizes.
8. Assorted small wooden and/or bamboo tools and picks (**metal picks are not used as they can damage the artifacts, particularly bone**).

If you are interested in participating in this program, please read through the enclosed materials carefully, fill out and return the application materials to the address listed inside. The number of volunteers that can be accepted each summer is limited, so early application will help ensure your place on the crew.

Please direct any questions regarding this program to:

Susan Rowe
Community/Youth Volunteer Coordinator
806/742-1116
landmark.education@ttu.edu

Lubbock Lake Landmark
Community and Youth Volunteer Summer Field Season Application
(please write legibly!)

Name
Address:
City, State, Zip:
Home Phone: Work/Cell Phone: email:

Youth volunteers under age 18 only:

Age: Date of Birth:
School attending: Grade completed:
Name and phone number of teacher or counselor as reference

Proof of Insurance
Name of Provider
(MUST HAVE) Policy Number
(MUST HAVE) Proof of Current Tetanus (attach copy)

Crew Preference:
Field (excavation) Age 15 and older
Do you wish to purchase a field kit from us (Cost \$55)? Yes No
Lab (artifact sorting & identification, washing excavated dirt) Age 13 and older
No preference

Please indicate the weeks and times you are able to volunteer (please fill out completely):

Table with 5 columns: Week 1, Week 2, Week 3, Day, Time Slot. Rows include dates from June 10-14 to June 24-28 and days of the week (Tuesday to Saturday).

Have you any archaeological, museum, or other volunteer experience? If yes, where and when?

Blank lines for volunteer experience details.

Please note any special skills you have that may be applicable. Example: drawing, drafting, computer literate, carpentry, etc.

Blank lines for special skills.

Do you have any physical limitations or medical requirements of which the staff needs to be aware? If yes, please explain.

Blank lines for physical limitations or medical requirements.

Why are you interested in volunteering at Lubbock Lake Landmark?

Blank lines for reasons for volunteering.

Statement of Understanding

I understand that the volunteer position for the Lubbock Lake Landmark research program is a professional, unpaid position at the Museum of Texas Tech University. The Museum subscribes to the International Council of Museums **Code of Ethics** (2013) that states:

Employment by a museum, whether publicly or privately supported, is a public trust involving **great responsibility**. In all activities museum volunteers must act with integrity and in accordance with the most stringent ethical principles as well as the highest standards of objectivity.

In the spirit of the *Code of Ethics*, I have read, understand, and agree to abide by the following conditions:

- I shall conduct myself in a professional manner at all times, both on site and in the field camp.
- Any unprofessional, inappropriate, or disruptive conduct will not be tolerated. If any such misconduct occurs, an official warning will be given. (If the volunteer is a minor, parents will be notified as well.) A second occurrence will result in my dismissal from the position.
- I am committing myself to the work schedule I have agreed to, ready to begin work on time, and will notify the appropriate parties if I will be late or absent.
- I will not handle equipment I am not trained to use.
- I have personal health and accident insurance, and proof of a current tetanus shot. (If the volunteer is a minor, he/she must be covered under a primary caregiver's policy.)
- I respect the archaeological importance of Lubbock Lake Landmark and, as it is both a State and National Landmark, I will not remove or disturb anything from its position without instructions to do so by a supervisor.
- All the information provided in my application is accurate and that if any of the information is found to be false, I can be terminated from the Lubbock Lake Landmark research program.

Special note to parents/caregivers:

A youth volunteer position at Lubbock Lake Landmark cannot be used as a substitute for summer day care.

Signature:

Community volunteer

Date

Parent/caregiver consent (for volunteers under age 18)

Date